

To access your email, please use the following instructions:

1. In your internet browser (IE), put the following in the address bar at the top of the window: <http://webmail.bridgeportindiancolony.com/>
2. Put your username and password, provided you, in the appropriate box; press enter.
3. This is all that is required to bring up your email box.

To change your password (please do this at first login):

1. Login to your email as instructed above.
2. Place your mouse cursor over 'Settings' (in the email tool bar) and click on 'Personal Settings'.
3. Follow the instructions, filling in all 3 boxes. Then click 'OK'
4. Wait for the page to refresh with the note 'Password modification request successful'
5. You can continue in your email. But your new password will be required if you log off.
6. Click 'Log Off' when finished.

If you have forgotten your password:

1. Please have someone in Administration contact Keith Park to have your password reset.